First name: _____ Last name: _____

Matriculation number: _____ Mail: _____

Adress: _____

IBAN: _____ BIC: _____

Application for a Refund of Tuition Fees Based on Service to the ÖH

The application for a tuition fee refund must be submitted to the ÖH between February 15 and March 15 for the winter semester and between September 15 and October 15 for the summer semester; it may be submitted a maximum of 4 times, up to a maximum of 100%. To verify the ÖH work performed and its level of commitment, Form SB9 from the Scholarship Office, „Erklärung der Zeiten der Tätigkeit als Studierendenvertreterin/Studierendenvertreter im Sinne des Hochschüler- und Hochschülerinnen-gesetzes“ is used, and the provisions regarding the extension of the eligibility period for receiving student financial aid for student representatives apply (abbreviated as the Student Financial Aid Regulation, BGBI. II No. 245/2015) apply.

I paid tuition for

and request a refund for the semester	Amount in EUR excluding ÖH fee	I have already received a refund for (semester)	in the amount of %

To be completed by the ÖH:

Total amount EUR		approved in %	refund EUR

By signing this document, I confirm that the information provided is accurate. I have not used/will not use any other funding possibilities for the reimbursement of tuition fees. A refund will be granted after appropriate examination by the Alpen-Adria-Universität. Please be advised that, in addition to any criminal penalties, providing false information in connection with the reimbursement of tuition fees may result in disciplinary action under university regulations pursuant to § 92(4) of the University Act (UG).

DECLARATION OF CONSENT

I acknowledge that the personal data provided, in particular my name, contact information, and bank details, will be stored and processed internally for the purpose of fulfilling the contract. I am also aware that the original application will be archived for legal and accounting reasons. In accordance with the GDPR, you are entitled at any time to request information from ÖH Klagenfurt, represented by the respective chairperson and reachable at oeh.vorsitz@aau.at, regarding the personal data stored about you. Pursuant to Article 17 of the GDPR, you may at any time request the correction or deletion of specific personal data. I expressly consent to my data being stored and further processed internally by ÖH.

Klagenfurt, _____ Signature: _____

Österreichische Hochschülerinnen- und Hochschülerschaft an der Universität Klagenfurt
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Website: www.oeh.aau.at
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